



Minutes of Meeting

Tuesday 5th May 2009

Broxtowe Borough Council, Old Council Chamber, Beeston

Attendees

Henri Baptiste	Broxtowe Borough Council	Chris Timson	Touchlight System
June Cobley	Scents of Harmony		
Matthew Robinson	Beeston BID	Sheila Eden	Beeston Express
Barbara Selwood	Beeston Civic Society		

Apologies

Alison White	Baldwin Cox	PC Rhodes	Police
Lynda Lally	Broxtowe Borough Council	Peter Robinson	Beeston Civic Society
Pat Lally	Broxtowe Borough Council	Stephanie Wilkinson	Broxtowe Borough Council
Kathy Gibson	Beeston Snooker Hall	Julie Cameron	Cameron House
David Gibson	Beeston Snooker Hall		

1. Welcome, apologies and actions from the last meeting.

CT welcomed the group to the meeting and did round the room introductions as there were a couple of new faces.

Actions of the last meeting:

- SW to speak to the tech and works department regarding finger signs-This has been done. SW is now waiting for a response

2. Make Up of the Group

• **Terms of Reference**

There was a brief discussion about the document. CT stated that section 3.2 should be updated to include appointment of a Secretary and Vice Chair on an annual basis.

This item was rolled over until the next meeting, as there were insufficient numbers to adopt it.

• **Chair, Vice Chair, Secretary**

It was also agreed that the election of new roles would be deferred until next time. CT suggested that SW accepts the role of secretary, in view of her current activities and administrative support to the Forum.

3. Footfall Counter update

Statistics for March/April indicated that footfall seems to be picking up. The statistics over the Easter period were fairly constant.

W/c 30 th March	96967
W/c 6 th April	98398
W/c 13 th April	98558

JC commented that she had seen an increase in numbers but that this is not always translated into customers. The Data sheet was presented for information. CT stated that after a year the statistics will become more valuable as it will also show trends and variations.

4. High Road Improvements

HB stated that there was no further information available, other than to add that it was our understanding that works would be commencing in May. An update would be available at the next meeting:

5. Introduction of BIDS Co-ordinator

CT welcomed Mathew Robinson who introduced himself to the group. He has only recently started and was spending his initial week's fact finding and getting to know the area and businesses in the area. MR stated that what works elsewhere may not work in Beeston, and that it is important to focus upon what Beeston needs. He would be compiling ideas and presenting them for decision at a later date.

BS asked where the NET and Henry Boot fit into the BID consultative exercise. MR responded that the outcome of local elections and the policy direction of the governing party would also inform his work. MR added that as a levy payer, Henry Boot could come on board due to its property assets, and that their involvement would give greater prominence to the BID. MR stated that in general he did not have too much to report at this time. CT thanked MR

BS asked for clarification on the relationship between Broxtowe Borough Council and the Forum, and the Forum and the BID. CT responded that the BID would enable resources, however there are activities undertaken by the Forum that are outside of the scope of the BID. It was agreed that once the BID Business Plan is completed that this would, over time, clearly define activities and roles. CT stated that the Forum should revisit the idea of greater business involvement in the Forum.

6. Any other business

A Beeston Big Buzz event is taking place on the 29th May.

HB informed the group that a Business Fair was taking place on the 28th May at Bramcote Enterprise School

(For more information, please contact Stephanie Wilkinson on 0115 917 3989).

7. Date and venue for the next meeting

Monday 1st June

Venue to be confirmed